



RI Executive Office of Health and Human Services  
3 West Road, Virks Building, Cranston, RI 02920

**TO:** Nursing Home Administrators  
**FROM:** Arthur Abraham  
**DATE:** 3/17/2020  
**SUBJECT:** 2019 BM-64 Cost Report & Related Documents: Extension to 6/30/2020

---

In recognition of factors relating to the COVID-19 virus this notice shall serve as official written authorization extending the submission deadline.

**The due date for submission of the BM-64 Cost Report is extended to June 30, 2020.**

**The due date for submission of documents itemized in the Checklist for Providers / Documents Submission Checklist for Desk Audit, is also hereby extended to June 30, 2020.**

Facilities do not need to file a written request for an extension, unless unique circumstances are expected to result in the Cost Report being submitted after the date/s stated above.

Please arrange for the documents to be delivered as follows:

EOHHS  
Rate Setting Unit [Attn: Arthur Abraham]  
Virks Building [Rm. 432]  
3 West Road, Cranston, RI 02920

To the extent possible, please submit **documents electronically** by emailing to [arthur.abraham@ohhs.ri.gov](mailto:arthur.abraham@ohhs.ri.gov). If confidential information and/or PHI is being sent electronically, please ensure that it is transmitted securely.

As stated in prior communication “Original Signature” pages are to be mailed as hardcopies.

If you need clarifications, please contact me at 401-462-6324 or via email at [arthur.abraham@ohhs.ri.gov](mailto:arthur.abraham@ohhs.ri.gov).

Thank you

